

Privacy Statement

In the context of our business activities we process personal data. We attach importance to your privacy. This privacy statement has been drawn up to inform you about how we treat personal data.

Contact data

BIEMANS POLSKA Sp. z o.o. (BIEMANS POLSKA) is responsible for processing personal data as stipulated in this privacy statement.

Contact data:

BIEMANS POLSKA Sp. z o.o.
Ul. Rakietowa 37
Wrocław 54-615
Poland
+48 71 712 79 88
www.biemanspolska.pl

BIEMANS POLSKA Sp. z o.o. obtains personal data from you, for example data you provide us through the website, email and by phone. In addition, we may receive personal data through third parties in the context of our service offering.

Personal data we process

BIEMANS POLSKA Sp. z o.o. processes the following categories of personal data:

- First name and sur name, address, place, gender, email address and phone number;
- Customer number / supplier number;
- Data in order to process or receive goods, services and orders;
- Data in order to be able to calculate sales and purchase prices, make payments and collect invoices;
- Data for maintaining contact;
- All other personal data which we need to process by law.

Purposes of the data we process

BIEMANS POLSKA Sp. z o.o. processes your personal data for several purposes, including:

- Maintaining contact;
- A good and efficient offering of our services;
- The processing and execution of orders;
- The execution or receipt of deliveries, services and orders;
- The calculation and registration of income and costs and for making payments;
- Arrangement of transport of the goods to the customer
- Compliance with law;
- Collection of invoices, including hiring collection agencies and internal control;
- The handling of disputes and external audit;
- Sending news letters;

On what basis do we process data

We process the personal data in order to be able to comply with applicable law.

Furthermore we process personal data, because BIEMANS POLSKA Sp. z o.o. has legitimate interests. These legitimate interests are:

- To be able to provide efficient services;
- To maintain contact with customers and suppliers;
- To protect her financial interest;

- To keep an administration;
- To keep a creditors and debtors administration and a purchase and sales administration
- To improve her services;
- Security and control of her IT systems;
- Direct marketing purposes;

In case personal data needs to be processed on the basis of permission BIEMANS POLSKA Sp. z o.o. will make a specific request.

Sharing personal data with third parties

BIEMANS POLSKA Sp. z o.o. may share personal data with trusted parties in the context of its activities. This includes:

- Third parties which are necessary to deliver goods or a service like a transportation company or postal service;
- Providing personal data to third parties in case BIEMANS POLSKA Sp. z o.o. has to meet legal requirements;
- The web analytics tool Google Analytics;
- External suppliers like a datacentre or a collection agency.

BIEMANS POLSKA Sp. z o.o. will not share your personal data with third parties for commercial or charitable purposes.

Sharing personal data outside EEA

Your personal data will not be processed outside the EEA. The EEA stands for European Economic Area, which consists of countries from the European Union, Liechtenstein, Norway and Iceland.

How long do we store personal data

BIEMANS POLSKA Sp. z o.o. does not process your personal data longer than strictly necessary for the purposes for which your data is collected, which are mentioned in this privacy statement. Certain personal data need to be stored longer because of compliance with law, like tax law.

How do we secure personal data

BIEMANS POLSKA Sp. z o.o. takes the protection of your personal data seriously and takes appropriate technical and organizational security measures.

Cookies

Cookies on our website are used to improve our online services. The following cookies are used:

Functional cookies

These cookies are necessary for the functioning of the website. Without these cookies the website does not function well. These cookies cannot be switched off, when you fill out your cookie preference. For a proper functioning of the software which is used for building our website (ASP.NET), the cookie "ASP.NET_SessionId" and "[...]Auth" is required. This cookie will be automatically deleted when you close your internet browser.

Analytical cookies

Analytical cookies collect information on how visitors use our website. The insight we obtain helps us to improve our website. We use the following services:

Google Analytics

We use [Google Analytics](#) to prepare anonymised overviews of traffic on our website and to determine



how effective our Adwords campaigns are. Google Analytics uses cookies to register data of the website visits.

More information can be found on [cookies en geldigheidsduur](#) .

More information can be found on [privacybeleid van Google Analytics](#)

Your rights

You have the right to request BIEMANS POLSKA Sp. z o.o. permission for access to your personal data . Within one month after receipt of your request you will receive an overview of your personal data. If there are errors then you can request to amend, add, delete or block your data.

You can request BIEMANS POLSKA Sp. z o.o. to transfer your data or you can object against the processing of personal data because of personal circumstances.

You can send your questions about this privacy statement or requests regarding the processing of your personal data to: info@biemanspolska.pl.

Please inform us if you have a complaint about the processing of your personal data BIEMANS POLSKA Sp. z o.o. If we cannot solve it together then you will have the possibility to file a complaint with the national supervisor, the Dutch Data Protection Authority.

Automated decision-making

BIEMANS POLSKA Sp. z o.o. does not take automated individual decisions (like profiling).

Changes in this privacy statement

This privacy statement has last been modified on 24 May 2018.

BIEMANS POLSKA Sp. z o.o. may change this privacy statement. New versions will always be published on the website. We recommend you to consult this privacy statement on a regular basis, so that you will be informed of the changes.